

INGRAM LITTLE LEAGUE
Regular Board Meeting
Sunday, June 30, 2019 - 2:00 PM
Open Arms Ministry Church

Call to Order

Approval of Previous Minutes

Financial Report

Reports

- Fund Raising - Lyndsie Smith
- VP Report - Baseball - Scott Lewis
- VP Report - Softball - OPEN
- Treasurer's Report: Sara Craft
- Marketing & Public Relations Officer - Daniel Gonzalez
- Equipment Manager's Report - Paul Simone
- Sponsorship/Fund Raising Report - Lyndsie Smith
- Concessions Manager's Report - Elizabeth Olson Interim Manager
- Coaching Coordinator's Report - Scott Lewis
- Information / Sponsorships Manager's Report - James Craft/Elizabeth Olson
- Umpire Coordinator Report - James CRAFT
- Safety Officer - James Craft
- Players Agent - Ray Aitken
- Facilities & Maintenance Manager's Report - Josh Craft

Sectional Tournaments Planning - Management roles, etc.

General Discussion: (old or new business)

Adjournment

Ingram Little League
Regular Board Meeting
Sunday June 2, 2019 at 5:15pm
Ingram Ballpark

The meeting was called to order at 5:16pm by James Craft, President.

Board Members in attendance: Ray Aitkin, James Craft, Paul Simone, Elizabeth Olson, Scott Lewis, Daniel Gonzalez, Josh Craft, Brian Hensley, Sara Craft and Lyndsie Smith

1. **Approval of Minutes:** A motion was made by Scott to approve the previous meetings minutes. Daniel seconded that motion. The motion carried unanimously.
2. **Financial Report:** Elizabeth questioned the sponsor fees and wanted to clarify the total number of sign spots available for goal setting and to understand the money collected vs budgeted in that category. Scott questioned the Outlaw Tournament Fee of \$310.99. Sara told us she would look into it and it might have been a clerical issue or left in from last year or a different category. Brian questioned the "Other" category and wanted to know what expenses went into that. Sara commented those were minor expenses that did not have a specific category. Could possibly be hanging brackets, supplies, etc. Brian also asked if he could have the details of the books or a general ledger. James let him know all the details were online under our meetings and notes with each meeting. Brian asked to get a flash drive with the ledger. James responded no but that if he had something specific he had questions about to let them know and he would get that information. Sara commented that some of the information was private and not made public. Brian wanted clarification between public and board members. Brian also wanted to know if there were any outstanding projects approved that were in line to be completed that a past board had possibly voted on. James answered there were not but that he was working on a grant and we could offer ideas in the next conversation. Josh made a motion to approve the financial report. Ray seconded that motion. The motion carried unanimously.
3. **Chocolate Fundraiser Report:** Lyndsie reported that one of the T-ball teams was still missing both the chocolates back and their money to be collected. She had attempted to contact the team manager and had not been successful in getting a hold of him. The chocolates cost the league \$3600. We have only collected \$2200. Lyndsie also still had 3.5 boxes to sell that had been returned to her. Scott said he would reach out to that manager and get back to us if he was able to contact him. The board will regroup to figure out a plan to collect that money and or chocolate.
4. **7-8 Outlaw Tournament:** Scott reported that the tournament went great. Everyone else in attendance during the weekend agreed.
5. **Mower Donation:** Brian secured a donation of a John Deer Commercial Mower. He picked the mower up and it was here. The mower is only to be used on playing surfaces to maintain good working conditions. It should also only be operated by Josh, Brian and Scott. Others who are volunteering should use the other mower. We want to keep this in excellent condition and prohibit it from being broken. Brian also got a 3 year warranty and maintenance. He wanted

to emphasize the importance of staying up to date with maintenance and checkups. He also mentioned that he, Scott and Daniel had come by the fields during the last rain and noticed the dirt that was put in had held up and even pushed the water out and around the field for draining.

6. **Tournament Sites Announcement:** Ray confirmed we will be hosting All Stars tournaments beginning on June 17- June 25. Those will be Majors and Intermediate Baseball and Minors and Majors Softball.

7. **Grant Application & Funding Suggestions:** James is working on a grant from the Texas Rangers that would provide \$10,000 to go to upgrades or new projects for the Little League. He asked for suggestions as to the use of this. We need to get this in by June 30th. They are as follows:

- a. Sara suggested awnings over the T-Ball bleachers. Scott mentioned that he already had several parents companies willing to build those who would donate their time, labor and equipment.
- b. Ray suggested a revamp of the batting cages.
- c. Paul noted that with our pitching machines broken down, we might look into getting the more expensive machines which others had inquired about. These were the 2 wheel Jug machines.
- d. Daniel brought up that we still needed to paint the field house building and that we had put his volunteer off during construction and he might not be interested anymore.
- e. Scott brought up leveling and grading the parking lot along with putting up fences and making a walk way to make the area safer for parents and children walking.
- f. Ray suggested stubbing out water and electric to the sign for future practice fields.
- g. Brian asked and noted about using it to start the new practice field
- h. Brian also mentioned that many of the other fields had power behind the mound for the machines to take away safety issues of players and participants tripping over cords, etc.
- i. Brian brought up the kids play area and to create a safe spot for them to play again. This would include a covered fencing as well
- j. Sara mentioned we would also be eligible for the Peterson Foundation grant again next February. She also noted they were particularly concerned for assisting in safety issues.

8. Tournament Planning:

1. Concessions- Misti has confirmed she has resigned from the league for VP of Softball and Concessions Manager. Lyndsie Smith has agreed to take this over for the tournaments
2. Umpires- James to handle
3. Field Maintenance- Josh to lead and Brian, Scott and Daniel to assist. Ray may manage handling the mound and building it up but may NOT be the one doing the work. He will work with Scott, Brian and Daniel to address and find help.
4. Scorekeepers- Scott will talk to managers to see which parents are familiar. Daniel will post on FB asking for volunteers. James will ask that these volunteers either attend a training if provided in Fredericksburg or a training done locally.
5. Scoreboard- Several are asking for parent volunteers for this as well.
6. Announcers- This will be tournament director
7. James will also look into getting Porta Potties for tournament. The concession will manage and delegate restroom cleaning.

9. General Discussion: Scott let everyone know he has been thinking about stepping up and has decided he will be nominating himself for President in September. Paul let us know he will be stepping down in September as Equipment Manager. Brian noted he will be nominating to step in Josh's role.

Elizabeth made a motion to adjourn the meeting. Josh seconded that motion. The motion carried unanimously.

The meeting was adjourned at 7:30pm

Elizabeth Olson
Secretary

06/29/19

Ingram Little League ID 03432617
Profit and Loss Budget vs. Actual
 October 1, 2018 through June 29, 2019

	Oct 1, '18 - Jun 29, '19	Budget	\$ Over Budget	% of Budget
Income				
Allstars Income				
Sponsors	1,956.00	773.33	1,182.67	252.9%
Concessions	1,300.00	483.33	816.67	269.0%
Total Allstars Income	3,256.00	1,256.66	1,999.34	259.1%
TRFR from CIM Fund	57,319.52			
Little League Event Income	0.00	500.00	-500.00	0.0%
Advertising	2,340.00	3,766.00	-1,426.00	62.1%
Concessions Revenue	663.57	890.00	-226.43	74.6%
Fund Raising Projects	3,016.31	4,000.00	-983.69	75.4%
Gifts & Donations	0.00	500.00	-500.00	0.0%
Other	385.00			
Registration Fees	5,716.06	4,000.00	1,716.06	142.9%
Sponsor Fees	4,250.00	2,250.00	2,000.00	188.9%
Total Income	76,946.46	17,162.66	59,783.80	448.3%
Expense				
Grant Expense				
2019 Peterson Foundation	55,909.10			
Total Grant Expense	55,909.10			
Allstars Expenses				
Field Maintenance/Repairs	182.50	483.33	-300.83	37.8%
Equipment	597.81	96.67	501.14	618.4%
Concessions	0.00	290.00	-290.00	0.0%
Uniforms	83.70	483.33	-399.63	17.3%
Umpire Fees	0.00	193.33	-193.33	0.0%
Total Allstars Expenses	864.01	1,546.66	-682.65	55.9%
CIM Fund	949.00			
Little League Event Expense	72.75	200.00	-127.25	36.4%
Fundraising Product				
World's Finest Chocolate	3,695.00			
Fundraising Product - Other	0.00	2,000.00	-2,000.00	0.0%
Total Fundraising Product	3,695.00	2,000.00	1,695.00	184.8%
Ad Expense				
Fence Signs	288.00	500.00	-212.00	57.6%
Ad Expense - Other	243.00			
Total Ad Expense	531.00	500.00	31.00	106.2%
Bank Charge	73.01			
Concessions Expenses				
Other Supplies	415.02			
Concessions Expenses - Other	0.00	495.83	-495.83	0.0%
Total Concessions Expenses	415.02	495.83	-80.81	83.7%
Equipment				
Field	609.68	477.33	132.35	127.7%
Other	47.37			
Total Equipment	657.05	477.33	179.72	137.7%
Insurance				
LL Intl Insurance	732.00			

06/29/19

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Profit and Loss Budget vs. Actual
 October 1, 2018 through June 29, 2019

	Oct 1, '18 - Jun 29, '19	Budget	\$ Over Budget	% of Budget
Insurance - Other	0.00	1,000.00	-1,000.00	0.0%
Total Insurance	732.00	1,000.00	-268.00	73.2%
League Fees				
Charter Fee	589.00	210.00	379.00	280.5%
District Fee	180.00	200.00	-20.00	90.0%
Tournament Fees	0.00	290.00	-290.00	0.0%
League Fees - Other	-137.50			
Total League Fees	631.50	700.00	-68.50	90.2%
Maintenance & Repairs				
Texas Multi-Chem	3,235.10	4,483.33	-1,248.23	72.2%
Supplies	109.69	100.00	9.69	109.7%
Buildings	493.30			
Fields	1,525.42	300.00	1,225.42	508.5%
Gasoline	123.73			
Yard Equipment	412.36	100.00	312.36	412.4%
Maintenance & Repairs - Other	100.00			
Total Maintenance & Repairs	5,999.60	4,983.33	1,016.27	120.4%
Miscellaneous	190.00			
Trophies	353.80	400.00	-46.20	88.5%
Player Equipment				
Baseball	0.00	440.00	-440.00	0.0%
Softball	0.00	400.00	-400.00	0.0%
Player Equipment - Other	882.81			
Total Player Equipment	882.81	840.00	42.81	105.1%
Rentals				
Equipment	0.00	175.00	-175.00	0.0%
Other	60.00			
Total Rentals	60.00	175.00	-115.00	34.3%
Supplies				
Line Chalk	0.00	125.00	-125.00	0.0%
Total Supplies	0.00	125.00	-125.00	0.0%
Uniforms				
Umpire	12.50			
Baseball	0.00	3,000.00	-3,000.00	0.0%
Softball	0.00	1,000.00	-1,000.00	0.0%
Uniforms - Other	3,949.12			
Total Uniforms	3,961.62	4,000.00	-38.38	99.0%
Utilities				
KPUB	893.90	1,100.00	-206.10	81.3%
Total Utilities	893.90	1,100.00	-206.10	81.3%
Total Expense	76,871.17	18,543.15	58,328.02	414.6%
Net Income	75.29	-1,380.49	1,455.78	-5.5%

06/29/19

Ingram Little League CIM
Profit and Loss Budget vs. Actual
October 1, 2018 through June 29, 2019

	Oct 1, '18 - Jun 29, '19	Budget	\$ Over Budget	% of Budget
Income				
Grants				
2019 Peterson Grant	56,315.00			
Total Grants	56,315.00			
Interest	1.84			
Transfer from General Fund	949.00			
Total Income	57,265.84			
Expense				
Transfer to General Fund	57,319.52			
Total Expense	57,319.52			
Net Income	-53.68			

SUMMARY

1 Initial Investment \$3,600.00

2 \$ Deposited \$2,682.31

3 Profit to date -\$917.69

120 Boxes @ \$30 per box initial investment
109 Rostered Players
11 Boxes with no player tagged

4 Assumed \$ returns \$6,154.00
from parents

5 \$ Not Received -\$3,471.69

SECTION 3 ALL STAR TOURNAMENTS

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